

Training in Mindfulness Facilitation (TMF) 2018

DETAILS FOR THE APPLICANT

I. Background:

Those who have studied and practiced mindfulness often express a desire to share mindfulness practices and teachings with others. They wish to bring it to their occupational fields or in other settings, such as a volunteer position or to individuals, communities, or institutions. Some wish to develop a career path focusing on sharing mindfulness.

In order to provide support to these individuals and to foster the growth of mindfulness in the public domain, the Mindful Awareness Research Center (MARC) will provide personal practice guidance, training, supervision, and community support to selected individuals through the year-long TMF program. Upon successful completion of the program, TMF graduates will receive a document of completion as Trained Mindfulness Facilitator from the UCLA Semel Institute for Neuroscience and Human Behavior.

II. What is a Mindfulness Facilitator?

Mindfulness Facilitators are committed mindfulness students who have shown passion and aptitude for sharing mindfulness with others. They have demonstrated both intuitive and rational knowledge about mindfulness and have cultivated a strong, committed mindfulness practice. Mindfulness Facilitators will bring mindfulness into a variety of disciplines and settings, as outlined below.

A. Facilitators will be trained to:

- **Lead mindfulness groups**, working with populations with which they are already experienced, in or with groups as appropriate to their interest and background.
 - Ex. Lead mindfulness group in psychotherapy or medical setting; bring mindfulness classes or groups into a volunteer setting such as nonprofits, social service agencies, or community groups; bring mindfulness to corporations, schools, universities, institutions, activists, artists, etc.
 - Note: Groups may be of a specified duration, drop-in, or ongoing
- **Work with individuals** to share mindfulness techniques
 - Ex. Bring mindfulness to psychotherapy clients; use mindfulness exercises to help individual students at a school or hospital patients
- **Lead mindfulness lectures** for the general public or in their field or community

Ultimately, MARC will serve as a clearinghouse for organizations interested in finding excellent, qualified mindfulness specialists to work within or for their organization. Upon completion of the program, individuals who demonstrate excellence *may* be selected to be trained as an Authorized Mindful Awareness Practices (MAPs) Teacher, teaching MARC's

signature six-week mindfulness program.

B. Facilitators will not be authorized to:

1. Teach mindfulness meditation at either residential or multi-day retreats
2. Officially teach MAPs programs unless selected and trained upon completion of the TMF Program.

Note: This program is designed to prepare you to share mindfulness on an introductory level. It will not prepare you to lead advanced level practices that one associates with “meditation teachers.” Meditation teachers—in Buddhist and other spiritual contexts—tend to have 10-20 plus years of meditation practice, study, and personal experience. Various meditation teacher trainings can last up to five years.

III. Program Goals:

- A. To oversee, support and supervise the spread of mindfulness in the larger society by training qualified individuals as Mindfulness Facilitators
- B. To provide Mindfulness Facilitators with training and protocol to share with individuals, groups, communities, institutions, professionally and otherwise
- C. To support Mindfulness Facilitators in furthering their personal understanding and practice of mindfulness
- D. To provide a community of collegial support for Mindfulness Facilitators

IV. Components:

A. Personal Practice Guidance

It is of the utmost importance that all facilitators view their own practice as key to the success of sharing and facilitating mindfulness with others. To that end, participants will be asked to maintain a regular daily practice, continue their personal study, attend at least one residential 5-day or longer mindfulness-based retreat*, and may be guided by the program director to individually develop in some way.

* *MARC staff will support you to find eligible residential, mindfulness-based retreats offered in a variety of contexts and traditions. [See approved retreat center list.](#)*

B. Community

The full group will meet quarterly for 4-day practicums during the year. Additionally, students will be placed in “cohorts” or “pods” and will participate in a monthly call with a “pod mentor” to build community and discuss topics in mindfulness, facilitation, trouble shoot difficulties arising for individuals, or provide a short didactic. The participants will benefit from a group of like-minded colleagues, with whom they will be encouraged to share, interact, and collaborate. The TMF will also provide online social networking structures for the group.

C. Service

Each participant, during the course of our program, will start a group or continue sharing mindfulness with individuals in the spirit of service and generosity. Participants can use their current job or existing volunteer work as a placement, if it meets requirements. Psychotherapists who wish to incorporate mindfulness in work with clients are welcome, as are any field in which you are currently sharing mindfulness. We hope that participants will consider underserved

populations who would not ordinarily have access to mindfulness.

Although we ask participants to be self-motivated as they find a placement, we will help them to find their service placement.

D. Supervision

Students will be supported in the implementation of mindfulness, through personal supervision, group trouble shooting, and feedback on recordings or observation of facilitation. Students will meet monthly with an approved mentor. After the completion of the program, this supervision will extend to two yearly mentor phone calls for two years while still certified.

Supervision may be available in Spanish as well as in English. Please check with us.

E. Learning Areas and Outcomes

Participants will meet in person for four 4-day practicums and will be exposed to the following areas:

1. Personal Process

Including exploration of motivations, personal practice, group norms

2. Mindfulness Studies— Theory and Practice

- a. Thorough investigation of mindfulness through reading, personal experience, current theories, advanced topics
- b. Investigation of practices that complement mindfulness— concentration, compassion, kindness, joy as well as relational mindfulness practices— through reading, personal experience, and current theories

3. Facilitating Mindfulness – Theory and Practice of

- a. Role of the Facilitator: Personal presence and embodiment, self awareness, how to effectively communicate mindfulness teachings, giving instructions, understanding context (adapting to specific client groups), role identification, self-esteem
- b. Group Facilitation skills: Understanding the group, creating group norms, leadership, comfort, working with challenging people, effective communication, developing sensitivity, organizational issues
- c. Life Issues: Bringing mindfulness into institutions, financial issues in mindfulness facilitation as a career path.

4. Science of Mindfulness

Participants will gain a working knowledge of the science behind mindfulness so that they will have comfort sharing and referring to the science while facilitating mindfulness.

5. Cultural Competency, Diversity, and Ethics

- a. Working with diverse populations, sensitivity to cross cultural issues, language, exploring conditioned biases
- b. Fostering personal integrity, being aware of one's ambitions and limitations, teaching from an ethical basis

6. Mindfulness Applications

Through guest lecturers and readings, students will gain an understanding of the larger field of mindfulness and its contemporary applications such as mindfulness in the workplace, in education, with children, in academia, in corporate settings, in medicine, and in psychology.

7. Mindfulness Protocol

Students will be assisted to develop protocols for bringing mindfulness into various settings, tailored to specific needs, including:

- a. public lectures
- b. group formats, topics, and structures for single or ongoing classes
- c. guided meditations
- d. guidance for working with individuals

V. Structure:

The following chart lays out the program including coursework provided by MARC and outside requirements.

Components	Time	Info
Weekend Practicums	Four total Practicums. First 3 practicums are 4 days, last practicum is 5 days.	These sessions are where the bulk of the didactic material will be taught
Pod: Monthly phone or in-person small group meetings	1.5 hours monthly	Support for ongoing issues in students' mindfulness facilitation
Mentor supervision	1 hour, 6 times per year	Face-to-face or phone meetings with approved mentor

Components	Time	Info
Reading	Ongoing	Course includes recommended reading list with required texts
Written Assignments	Twice monthly with mid year curriculum assignment and final papers	
Post-Program Supervision	Twice a year for two years	Call or meeting with mentor
Continuing Education	Every three-four years following completion of program	Trained Mindfulness Facilitators will be required to maintain their current status through one MARC-sponsored training weekend every 3-4 years. Yearly they must (1) submit a written update on current mindfulness work and practice and (2) attend one five-day or longer silent mindfulness retreat.
Additional Components		
Personal practice	Daily	Required of all participants
Mindfulness sharing “placement”	Minimum 2 hours monthly or equivalent	Each participant will be assisted to find a placement or, where appropriate, will use current work
Retreat	One 5-7 day silent retreat per year	Must be approved by Program Director
Personal study	Ongoing	Reading or attending teachings from MARC or other related teachers/organizations. **Note: Most MARC events and classes are free to TMF students.

VI. Faculty:

Diana Winston, MARC’s Director of Mindfulness Education, and Marvin G. Belzer, PhD, Associate Director of MARC, will be the primary faculty members. Components of the 2018 program will be taught by various guest teachers, and may include Susan Smalley, PhD, Dan Siegel, MD, Mike Irwin, MD, Susan Kaiser Greenland, JD, Matthew Brensilver, PhD, Jeremy Hunter, PhD among others.

Past Faculty:

Yearly Faculty: Winston, Belzer, Smalley, Irwin, Siegel, Kaiser Greenland, and Brensilver.

2017 Adjunct Faculty and Mentors Included: Gael Belden, Stella Chow, PsyD, Tom Heah, Julie Kosey, Eric Lopez-Maya, PhD, Rhonda Magee, Robert McClure, Neesha Patel, PsyD, Rebecca Peters, Sara Schedler, Brian Shiers,

2016 Adjunct Faculty and Mentors Included: Gael Belden, Heidi Bourne, Matthew Brensilver, PhD Stella Chow, PsyD, Susan Kaiser Greenland, Diane Hetrick, Jeremy Hunter, PhD Gloria Kamler, Eric Lopez-Maya, PhD, Eileen Leuders, PhD, Mitra Manesh, Robert McClure, Neesha Patel, PsyD, Donald Rothberg, Jill Satterfield, Sara Schedler, Brian Shiers, Deborah Eden Tull, and Larry Yang.

2015 Adjunct Faculty and Mentors Included: Steven Bachelor, Gael Belden, Rebecca Bradshaw, Matthew Brensilver, PhD., Stella Chow, PsyD., Daniel Davis, Jeremy Hunter, PhD. Gloria Kamler, Eric Lopez-Maya, Eileen Leuders, PhD., Mitra Manesh, Robert McClure, Adrienne Ross, Donald Rothberg, Jill Satterfield, Brian Shiers, Deborah Eden Tull, and Larry Yang.

2014 Adjunct Faculty and Mentors Included: Gael Belden, Rebecca Bradshaw, Matthew Brensilver, PhD., Daniel Davis, Susan Kaiser Greenland, JD, Diane Hetrick, Jeremy Hunter, PhD, Gloria Kamler, Eric Lopez-Maya, Eileen Leuders, PhD., Mitra Manesh, Robert McClure, Dawa Tarchin Phillips, Adrienne Ross, Brian Shiers, Deborah Eden Tull, and Larry Yang.

2013 Adjunct Faculty and Mentors Included: Gael Belden, Rebecca Bradshaw, Matthew Brensilver, PhD., Daniel Davis, Bonnie Duran, PhD., Shahara Godfrey, Susan Kaiser Greenland, JD, Jeremy Hunter, PhD, Eileen Leuders, PhD., Mitra Manesh, Eric Lopez-Maya, Adrienne Ross, Amita Schmidt, Gina Sharpe, Tempel Smith, Deborah Eden Tull, Pamela Weiss, and Larry Yang

VII. Completion:

Upon successful completion of all TMF program requirements, with program director approval, TMF graduates will receive a document of completion as a Trained Mindfulness Facilitator from the UCLA Semel Institute for Neuroscience and Human Behavior. *Successful completion requires the following:*

1. Attendance and participation in all program components
2. Bi-monthly reflection papers and one 4-week mindfulness curriculum

3. Six-month review
 - a. reflection paper on areas of success and development challenges
 - b. mentor evaluation
 - c. on site or recorded observation of mindfulness facilitating in student's placement with specific feedback for improvement
4. End of year review
 - a. reflection paper on areas of success and development challenges
 - b. mentor evaluation
 - c. on-site or recorded observation of mindfulness facilitation
5. Approval of Program Director

Note:

(1) Participants will be required to get Continuing Mindfulness Education through a training weekend every three-four years, and yearly written update on current mindfulness work and practice. They are also required to attend a five-day or longer silent retreat yearly. Participants will not continue with "current" status if they do not follow this process.

(2) If the participant does not satisfactorily complete the program, or in some way violates the commitments, ethics, or spirit of this program, they are subject to immediate termination with no refund of fees.

(3) Upon completion of the TMF, you will then be eligible for a mindfulness teacher's credential with the International Mindfulness Teachers Association, a credentialing organization that will be available in 2018. Details forthcoming.

VIII. Application:

A. Who should apply for this program?

1. Passionate and committed mindfulness practitioners who would like training and support to share mindfulness within their profession, with the public, their community, or in a service position working with populations in need. Also suitable for people who will be teaching mindfulness to general populations and not necessarily within a specific field.
2. Licensed professionals in the mental or physical health or education fields who are looking for training and support to successfully bring mindfulness into their current professional practice.
3. Individuals looking for a university based program that offers training and support for career plans to share mindfulness with others.
Ex. Mindfulness school counselor; corporate mindfulness instructor; mindfulness hospital specialist; mindfulness addictions specialist, etc.

B. Entry Requirements:

1. At least four years of personal daily mindfulness practice or with permission of the Program Director. Comparable meditation experience will be considered. *We recommend that if you have many years of experience with another kind of meditation that you also have at least one year of experience with explicit mindfulness practices as taught at MARC or through comparable programs.*

2. Must have attended at least one **Mindful Awareness Practices (MAPs)** class through MARC, live or online.
3. Strong commitment and passion for mindfulness.
4. Minimum two silent, 5-day or longer mindfulness meditation retreats are required and more than two retreats is highly recommended.

C. Application will require:

1. Written application with personal essays (online). Two letters of recommendation, including one from a meditation teacher and a resume or CV. All materials can be found at www.marc.ucla.edu
2. Interview for some candidates.

Deadline: Fri October 13, 2017

Admission Notification: Mon December 4, 2017

D. Considerations:

We ask all applicants to consider how the TMF can fit into their lives. It is a rigorous program that demands a significant amount of time and attention, and we do not recommend trying to fit it in on top of already full and busy lives. Please thoroughly reflect on whether you can make the time commitment in order to get the most out of this program. It is our experience that people who are currently in another intensive program such as graduate school, should wait until after graduation before applying for the TMF.

IX. Cost:

The cost is \$7,000 for the year-long program. This fee does not include travel, room, and board. For more details, see Payment Policy in the Application Packet. There is a \$50 non-refundable application fee.

X. Continuing Education Units (*pending*)

ACCREDITATION:

The Semel Institute is accredited by the Institute for Medical Quality/California Medical Association (IMQ/CMA) to provide continuing medical education for physicians.

The Semel Institute designates this live activity to a maximum of 128 AMA PRA Category 1 Credit TM. Physician should claim only the credit commensurate with the extent of their participation in the activity.

This credit may also be applied to the CMA Certification in Continuing Medical Education.

-Social Workers and MFCC/MFTs: The Semel Institute at UCLA is an accredited provider for

continuing education credits for LCSWs and MFCCs/MFTs (provider number PCE 378). This course meets the qualifications for up to 128 hours of continuing education credit for LCSWs and MFCCs/MFTs as required by the California Board of Behavioral Sciences. Board of Registered Nurse Contact Hours: The Semel Institute at UCLA is an accredited provider approved by the California Board of Registered Nursing (provider number CEP 381). Registered nurses attending this course may report up to 128 hours.

Fees: \$1,300 for the full 128 CEUs offered for the TMF program.

XI. Discounted program fees:

MARC has established a standard process of granting discounts for individuals who apply for the TMF. Discounted program fees are based on Family Adjusted Gross Income (AGI) for the preceding tax year (or, for applicants not living in the U.S., equivalent measures of annual income). All individuals considered for the TMF program may apply for a discounted program fee (the application form is included in the TMF application packet). Selection into the TMF program is made independent of an individual's application for a discount; that is, whether or not an individual has applied for a discount is not considered in evaluating applications for the TMF program itself.

XII. Voluntary opportunities in support of MARC

MARC sometimes needs volunteers for various reasons and may send out requests to the current or past participants in the TMF. While sometimes the volunteer contributions fit well into the training itself, responding to these requests is wholly voluntary and does not impact successful completion of the program in any way.

XIII. Dates: Four in-person Los Angeles practicum dates are scheduled as follows for 2018:

- Jan 25-28
- April 26-29
- July 19-22
- November 7-11 (5 days)

Group conference calls and individual mentor meetings will be set up once participants have begun the program.

The program is open and welcoming to people of all ethnic and economic backgrounds, ages, sexual orientations, abilities, and gender identities.